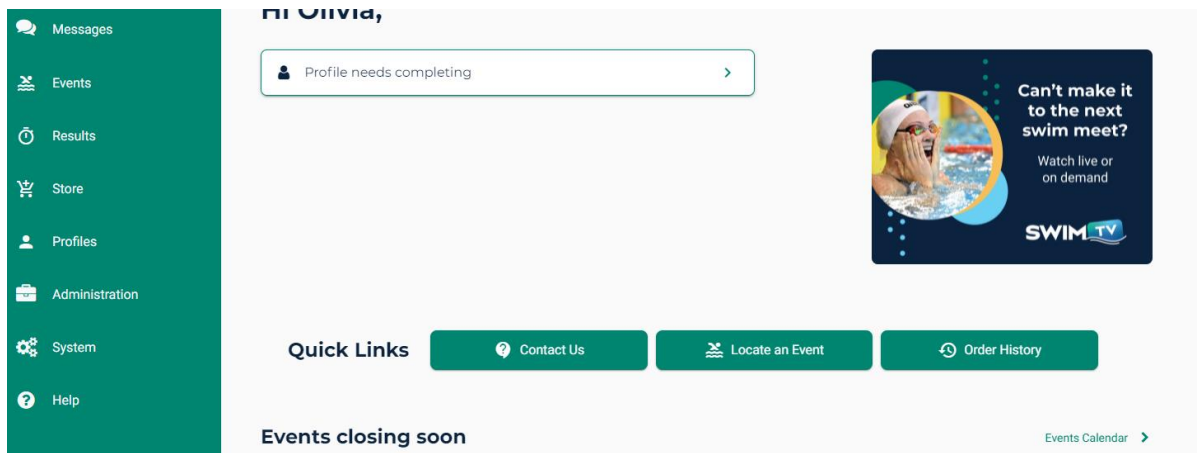


Creating a Secondary Membership Product

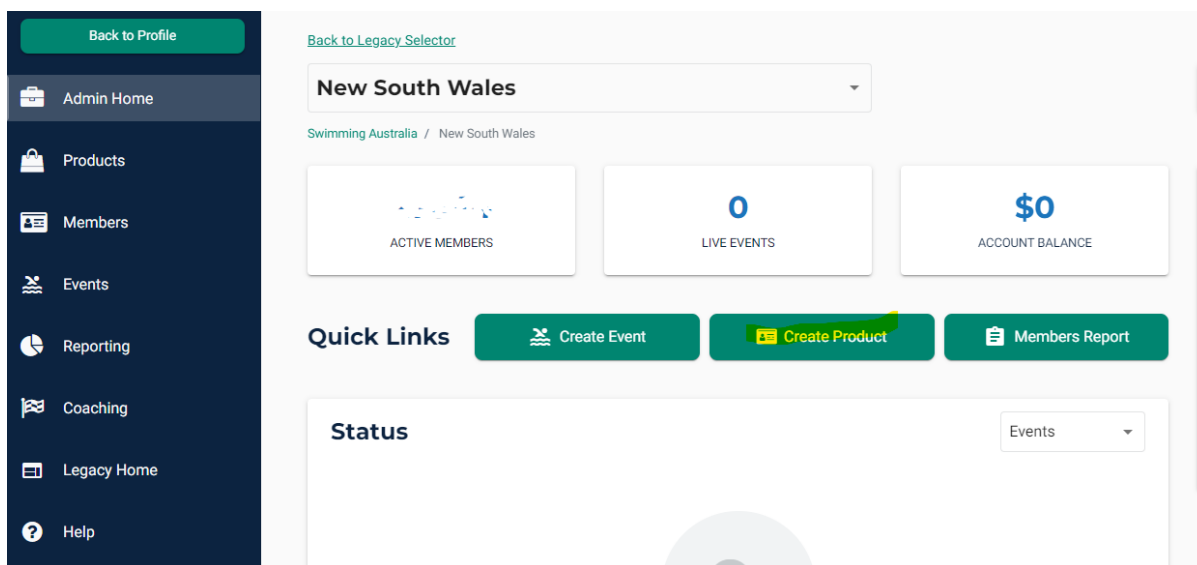
Clubs can set up a Second Claim product if they have a member that has an existing Swimmer/Dry membership with another club. Clubs may choose to offer this membership for a member to become financial with the club, or if they choose to train with the club.

To begin, access your Administration tab.



The screenshot shows a user administration dashboard. On the left is a green sidebar menu with the following items: Messages, Events, Results, Store, Profiles, Administration, System, and Help. The main content area is white and features a user profile section with a 'Profile needs completing' notification. Below this is a 'Quick Links' section with three buttons: 'Contact Us', 'Locate an Event', and 'Order History'. At the bottom, there is an 'Events closing soon' section with an 'Events Calendar' link. A promotional banner for 'SWIM TV' is visible on the right side of the dashboard.

Select 'Create Product'



The screenshot shows a club administration dashboard. On the left is a dark blue sidebar menu with the following items: Back to Profile, Admin Home, Products, Members, Events, Reporting, Coaching, Legacy Home, and Help. The main content area is white and features a 'Back to Legacy Selector' link and a dropdown menu set to 'New South Wales'. Below this are three summary cards: 'ACTIVE MEMBERS' (with a swimming icon), 'LIVE EVENTS' (with a '0'), and 'ACCOUNT BALANCE' (with '\$0'). A 'Quick Links' section contains three buttons: 'Create Event', 'Create Product' (highlighted in yellow), and 'Members Report'. At the bottom, there is a 'Status' section with an 'Events' dropdown menu.

Select Membership

What type of product would you like to create?



Select the membership component titled Second Claim Swimmer

Components Details Pricing Summary

Which membership component would you like to link this membership to?

2021-2022 Second Claim Swimmer

Life Membership

1 - 2 of 2 < >

2021-2022 Second Claim Swimmer	
Available Dates	16.9.2021 - 31.8.2022
Valid Dates	1.10.2021 - 30.9.2022
Price of Component	\$0.00 Inc GST & Fees

Fill in the product details as you would with setting up a primary membership and select Next

Components Details Pricing Summary

Enter the membership details

General Information

Product Name *
 Second Claim Membership 23 of 100

Product Short Name 0 of 100

Description

File Edit View Insert Format

↶ ↷ Paragraph **B** *I* [List Icons] [Link Icon] [Image Icon]

POWERED BY TINY 0 of 1000

Shown in shopping view

What product is this replacing? ▼

Are Requirements needed to purchase?

Documents issued on purchase?

[< Previous](#)

Dates

Available Dates Valid Dates

Availability Start Date 📅 Availability End Date 📅

Eligible Age Group

Minimum Eligible Age Maximum Eligible Age

0 150

Configuration

Component Only

Hide From Requirement Lists

[Next](#)

Add in a cost price (note; a member purchasing this product will only be charged for the club portion of the fee)

Components Details Pricing Summary

Set the pricing details for Second Claim Membership

Pricing Details

Cost Price Ex GST & Fees

5 _____

Upfront Payment Non-Subscription Refunds Allowed

Membership Discounts

Create a discount for the membership

[< Previous](#)

Pricing breakdown of bundled components

21/22 Second Claim membership (NSW SA TAS) Swimming Australia	\$0.00
2021-2022 Second Claim membership New South Wales	\$0.00
2021-2022 Second Claim Swimmer Mountains & Plains Swimming Association	\$0.00
Second Claim Membership Lower Blue Mountains Swim Club	\$5.07
Estimated Fees	\$0.07
TOTAL	\$5.07 <small>Inc GST & Fees</small>

Review the product details and select 'Publish to Store')

Components Details Pricing Summary

Summary of Second Claim Membership

Membership Name Second Claim Membership	Linking with membership component: 2021-2022 Second Claim Swimmer
Available Dates N/A to N/A	Pricing Details Upfront Payment Non-Subscription Refunds Allowed
Valid Dates 1.10.21 to 30.9.22	Subtotal \$0.00
Eligible Age group 0 to 150	TOTAL \$5.07 Inc GST & Fees

[← Previous](#) [Save Draft](#) [Publish to Store](#)